Guide to Discovering Journal Policies on Open Access

Is the journal title listed in our Journal Policies spreadsheet? See Wiki.

First, obtain list of publications from department or person.

Establish if submission was created while the person was working or attending GVSU.

Talk to author about setting up a SelectedWorks gallery

Most of the work is already done!

Search for journal titles on the Sherpa/Romeo website http://www.sherpa.ac.uk/romeo/. Are posting policies listed for the journal?

Interpret what you found. See policy glossary for more information.

Once the publisher is determined, go to their website and look for information whether posting is allowed. This information is usually under permission, policy, or author sections.

Contact Jackie with publisher policies and posting outcomes. Even if we can’t post, it is still useful!

If information on posting is not in Sherpa/Romeo or on the website, contact the publisher via email, to see if they will allow posting. Find an editor or a general email address on the website. There is a form email that can be used to contact the publisher.

Find Ulrich’s in the database tab on the library’s website and search for the title to find the publisher. Use Google if publisher is not in Ulrich’s.

Yes?

Yes?

Yes?

Yes?

No?

No?

No?

No?

No?